**MINUTES of the NEAH KAH NIE WATER DISTRICT**

**REGULAR BOARD MEEING & BUDGET HEARING**

**TUESDAY JUNE 11TH, 2024**

**CALL to ORDER –** Chairman Bob Joseph called the session to order at 2:35 PM.

Attending: Board Chair Bob Joseph, Board members David Boone, Tom Ayres, Mark Roberts, and Barb Rippey in person. Staff present included the General Manager Carrie Mock and System Operator Scott Morrill in person. Public present was Ann Morgan.

**PUBLIC COMMENT –** Bob Joseph turned the budget hearing over to Ann Morgan. Ann presented a 5-year plan to increase the base fee $6.00 by January 1, 2025. Base fee would go from $25.00 to $31.00, and she suggested it be called a fee and not a rate.

**MINUTES – REVIEW & APPROVAL** – June 11th Regular meeting - Bob Joseph asked if there were any comments on the May 14th meeting minutes. One correction was requested. Bob asked for a motion to accept the minutes, Mark Roberts so moved, Dave Boone seconded, and the minutes of the Regular Meeting were approved 5-0. Bob Joseph asked if there were any comments on the May 21st special meeting minutes. Two corrections were requested. Bob asked for a motion to accept the minutes with the corrections, Barb Rippey so moved, Mark Roberts seconded, and the minutes of the Special Meeting were approved 5-0.

**GENERAL MANAGER’S REPORT** – Carrie Mock reviewed the general manager report including the water data, financial information, and project updates and timelines.

**REVIEW & APPROVAL of BILLS to PAY (5/10/24 – 6/06/24) –** General Manager Carrie Mock reviewed the bills to pay. The bills to pay were accepted and Board Chair Bob Joseph asked for a motion to approve the total bills-to-pay in the amount of $33,725.20. Commissioner Dave Boone so moved to approve the total bills-to-pay in the amount of $33,725.20. The motion was seconded by Commissioner Barb Rippey and the bills were approved to pay 5-0.

**OLD BUSINESS –** American Tank Services is scheduled to do a water tank inspection and evaluation on July 10th, 2024. System Operator Scott Morrill will be renting a high lift as required for the job to have onsite for the work to be performed. Scott has been trying to track down Dan Weitzel to test the intertie with Manzanita. It had been requested that the testing of the intertie be completed before Summer of 2024. The Intergovernmental Agreement for Water System Intertie between the City of Nehalem and the City of Manzanita has been received.

The Budget Hearing took place during the regular board meeting on June 11th, 2024. The resolution 2024-2 transferring appropriations in the capital improvement account in the current years adopted budget was read by title only by Board Chair Bob Joseph who asked for a motion to approve, Commissioner Mark Roberts so moved to approve, Tom Ayres seconded, and the resolution was approved 5-0. The resolution 2024-3 transferring appropriations in the general fund account in the current years adopted budget was read by Board Chair Bob Joseph, who asked for a motion to approve, Commissioner Dave Boone so moved, Mark Roberts seconded, and the resolution was approved 5-0.

Bob asked for a motion to adopt the 2024-2025 budget, Dave Boone so moved, Mark Roberts seconded, and the budget was adopted 5-0. The adopted budget is now on file at the district office and is available on the website. Bob asked if there were any more questions or comments, and the budget hearing was closed at 4:13pm.

**NEW BUSINESS –**

The Proposed Revised Ordinance 2024-1 was presented and read in title only, as a copy of the ordinance was available to each person. Adoption of the ordinance requires a reading at two regular meetings, the second reading will occur during the July 9th, 2024, regular board meeting.

There being no further business, the meeting was adjourned by Board Chair Bob Joseph.

Meeting Adjourned: 6:12pm

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